

No Show Policy Fall 2009-Spring 2010

*** By submitting my resume to an employer, I am agreeing to accept an invitation to interview with that employer. As such, if I am selected for an interview, I understand that I am REQUIRED to sign-up for an interview time as soon as possible.**

I understand that I may cancel an interview for "good cause" ONLY if I do so two (2) business days prior to the scheduled interview date. "Good cause" means either an emergency arose that will make me miss the interview or that I have accepted an offer with another employer. I understand that the Placement Office Director determines what constitutes "Good Cause." If an employer calls in late with its interview selections (so that there are not two business days advance notice), then I will not cancel my interview.

In order to be excused from an interview, I understand that I must meet with the Placement Office Director at least two (2) business days prior to the scheduled interview date and provide Good Cause for canceling the interview.

I will be considered a "no-show" if I fail to appear for a scheduled interview at the appointed time; OR if I cancel an interview less than two (2) business days before the interview EVEN IF there is a valid excuse (e.g., car trouble, illness, etc.); OR if I cancel an interview without "Good Cause" more than two days before the interview.

I understand that the first "no-show" will require a meeting with the Director and a letter of apology to the interviewer within five (5) business days of the scheduled interview. The Director has to approve my letter of apology before it is mailed. Until the foregoing steps are completed, I will be unable to sign-up for interviews or drop my resume for any additional employers. Once the letter of apology is approved and mailed, then I can participate in recruiting activities at FSU.

If I have a second "no-show," I understand that I will be denied all future participation in the College of Law's recruiting activities for the balance of the academic year. This will occur even if I have been pre-selected for other interviews. I will receive a letter from the Director informing me of my loss of services for lack of professional responsibility. The Placement Office will also provide a copy of that letter to the Associate Dean of Student Affairs to include in my student file.

NOTE: The No Show Policy applies to On-Campus Interviews (OCI's), the Miami Off-Campus Program, and the Atlanta Off Campus Program. This policy does NOT apply to RESUME REFERRALS.