# **Non-Governmental Organizations**

## Center for International Environmental Law

# Internships/Externships/Fellowships (Washington Office)

CIEL's intern/extern/fellowship program offers law students and other exceptionally motivated students and graduates excellent opportunities to gain experience in the field of international environmental law. Externs work full or part-time during the school year, usually receiving credit from their schools. Summer interns typically work full-time during the summer months. Due to limited resources, internships, externships and fellowships are unpaid. We do not consider undergraduates for legal internships.

Responsibilities of an intern or fellow include researching and writing about areas of international law and policy; assisting with policy analysis and advocacy; attending meetings and conferences; assisting with the production of CIEL publications; and otherwise working closely with CIEL staff on various projects.

Successful applicants generally possess excellent research and writing skills and a strong dedication to public interest law. CIEL actively seeks applicants with diverse backgrounds.

To apply for internships or fellowships in Washington, D.C., please send a cover letter, resume, and short writing sample to Sofia Plagakis at <a href="mailto:splagakis@ciel.org">splagakis@ciel.org</a>, or mail them to:

Center for International Environmental Law Attention Intern Coordinator 1350 Connecticut Avenue, N.W., Suite 1100 Washington, D.C. 20036

# Internships and Fellowships at CIEL Geneva:

CIEL's internship program in Geneva offers law students excellent opportunities to gain experience in the field of international environmental law, including intellectual property rights law and institutions. Interns work full or part-time during the school year, usually receiving credit from their schools. Summer interns typically work full-time during the summer months.

CIEL's fellowship program in Geneva helps law graduates gain experience and specialize in their field of interest. Fellows may work full or part-time.

Due to limited resources, almost all internships and fellowships are unpaid and we cannot provide assistance with funding. CIEL is also unable to provide housing. It is the intern's or fellow's responsibility to locate housing in Geneva. However, we do provide housing information to the selected candidates. Housing arrangements and reservations should be made well in advance due to limited housing options in Geneva.

Responsibilities of fellows and interns include researching and writing about areas of international law and policy; assisting with policy analysis and advocacy; attending meetings and conferences; assisting

with the production of CIEL publications; and otherwise working closely with CIEL staff on various projects.

Successful applicants generally possess excellent research and writing skills in English and a strong dedication to public interest law. While CIEL actively seeks applicants with diverse backgrounds, CIEL's office in Geneva particularly needs students and graduates with an interest in international chemical management, or students and graduates interested in issues of new technologies (e.g. nanotechnologies), international intellectual property and sustainable development. Knowledge of French, Spanish or German is also useful. Due to our current limited infrastructure, we ask (but do not require) interns to work on their personal laptop computers.

# **Application Process:**

To apply for Geneva internships, please send only in English and by email, the following materials to geneva@ciel.org (No calls please!):

- Cover letter (which should include, inter alia, exact period the applicant is applying for);
- Resume (which should include, inter alia, nationality/ies and date of birth); and
- Writing sample (minimum of two pages, demonstrating your legal writing skills -preferably not a legal memo or brief from a legal writing course).

Incomplete applications will not be considered.

#### **Deadlines:**

- Summer internships/fellowships (approximate period between June September):
   Applications are accepted until December 1st and final decisions are made by January 10.
- Fall internships/fellowships (approximate period between September-December):

Applications are accepted until March 1st and final decisions are made by March 31.

Winter-Spring internships/fellowships (approximate period between January - May):
 Applications are accepted until July 15 and final decisions made by July 31.

# International Environmental law Research Centre

The International Environmental Law Research Centre (IELRC) is an independent, non-profit research organization established in 1995. It is an Association under Articles 60ff of the Swiss Civil



Code. It has offices in the International Environment House in **Geneva** (Switzerland) and **Nairobi** (Kenya). IELRC provides a unique forum for collaborative research between researchers in the North and South.

IELRC is uniquely positioned to provide policy-relevant research at the international level given its strong network of competence in two significant regions of the developing world. IELRC's offices in Geneva and Nairobi give researchers access to primary international materials for research.

IELRC seeks to contribute to the development of legal and institutional frameworks that foster equitable and sustainable environmental management at the local, national and international levels. The organization offers various opportunities for interns in their offices.

Genva Office International Environmental Law Research Centre International Environment House II – First Floor Chemin de Balexert 7 1219 Châtelaine-Geneva Switzerland

Tel: +41(0)22 797 26 23 Fax: +41(0)22 797 26 23

# **Amnesty International USA**

\*Note: FSU credit for this internship will depend on whether actual work undertaken is law related\*



We are people from across the world standing up for humanity and human rights. Our purpose is to protect people wherever justice, freedom, truth and dignity are denied. We investigate and expose abuses, educate and mobilize the public, and help transform societies to create a safer, more just world. We received the Nobel Peace Prize for our life-saving work.

With more than 2.8 million supporters, activists and volunteers in over 150 countries, and complete independence from government, corporate or national interests, we work to protect human rights worldwide. Our vision is of a world in which every person - regardless of race, religion, gender, or ethnicity - enjoys all of the human rights enshrined in the Universal Declaration of Human Rights and other international human rights standards.

Founded in 1961, our organization has campaigned successfully in recent years for the International Criminal Court and a UN Torture Treaty. Through our research and action, governments have been persuaded to stop human rights violations and change their laws and practices. Death sentences have been commuted. Torturers have been brought to justice. And prisoners of conscience have been released. We ask you to join us - to take action and stop human rights abuses wherever they occur.

## **INTERNSHIP OPPORTUNITIES**

Interns are integral to the Human Rights work of AIUSA. The work they perform and their continued involvement in human rights is invaluable to Amnesty's mission. Amnesty International USA is committed to the professional development of interns and strives to provide them with a quality learning environment in order to acquire and develop the skills necessary for job placement and advancement in Human Rights and Social Justice. We offer several internships in the following offices: New York, D.C., Chicago, San Francisco, and Atlanta.

## Internship Program Objectives:

- Increase awareness of and promote the values and mission of AIUSA.
- Develop and improve individual marketability to potential future employers.
- Provide networking opportunities and expose individuals to career options within the Human Rights field.
- Sharpen professional skills required for job placement.
- Develop life-long human rights activists and leaders.

**CONTACT:** To apply for an internship in the New York office, please email a resume, cover letter, and writing sample to the Internship Coordinator at <a href="mailto:nyinternshipcoordinator@aiusa.org">nyinternshipcoordinator@aiusa.org</a>.

**CONTACT:** To apply for an internship in the Washington, DC office, please email a resume, cover letter, and writing sample to the Internship Coordinator at ic-dc@aiusa.org.

CONTACT: To apply for an internship in the Midwest Regional Office of Chicago, please mail completed application form, cover letter, resume, and one letter of recommendation to:
Intern Coordinator
AIUSA
53 W. Jackson BLVD, Suite 731
Chicago, IL 60604

**CONTACT:** To apply for an internship in the Western Regional Office of San Francisco, submit a cover letter and resume that details your track record of performance, experience with activism, human rights or social justice, and the reasons you are interested in this position. Please indicate the number of hours and days per week that you will be available for an internship, including start and end dates. All application materials should be submitted at one time, as an incomplete application will not be considered. Please e-mail your materials and direct any questions to Heather at <a href="mailto:demanddignity2intern@aiusa.org">demanddignity2intern@aiusa.org</a>.

**CONTACT:** To apply for an internship in the Southern Regional Office of Atlanta, submit cover letter, application, and resume to Southern Regional Office, <u>atlantaintern@aiusa.org</u>, or call (404) 876-5661 x27.

#### The Center for Justice and Accountability



The Center for Justice and Accountability

is an international human rights organization dedicated to deterring torture and other severe human rights abuses around the world and advancing the rights of survivors to seek truth, justice and redress.

CJA uses litigation to hold perpetrators individually accountable for human rights abuses, develop human rights law, and advance the rule of law in countries transitioning from periods of abuse.

CJA was founded in 1998 with support from Amnesty International and the UN Voluntary Fund for Victims of Torture to represent torture survivors in their pursuit of justice. CJA's first client was a Bosnian torture and detention camp survivor who experienced additional trauma after he learned that his torturer was living freely in the same community in the U.S. CJA recognizes that the need for justice is an integral component of a torture victim's recovery process and that healing cannot take place when the perpetrator continues to live without consequence.

CJA is part of the movement for global justice for those who have been tortured or have suffered other severe human rights abuses. CJA was founded on the principle, first used during the Nuremberg trials after World War II, that certain crimes are so egregious that they represent offenses against all

humankind. These crimes include genocide, crimes against humanity, extrajudicial killing and torture. CJA believes that perpetrators of such violations should be brought to justice wherever they are found.

# **Internship Opportunities**

We accept second and third year law student interns each semester and during the summer and winter terms to work at our offices in San Francisco. Exceptional first year law students may be considered for the summer term. These positions are unpaid.

The deadline for submissions for fall 2010 is June 15, 2010.

The deadline for spring 2011 is October 15, 2010.

The deadline for summer 2011 is December 31, 2010.

Applications for the winter term are filled on a rolling and as-needed basis.

## **How to Apply**

To apply for an internship please mail or email us a cover letter, resume, and transcript. Please state the semester for which you are applying. Mail to:

CJA

870 Market Street, Suite 680 San Francisco, CA 94102

Email: center4justice@cja.org

#### Center for Justice and International Law

The Center for Justice and International Law (CEJIL) is an organization dedicated to defending and promoting human rights in the American continent, litigating before the Inter-American Commission on Human Rights and the Inter-American Court of Human Rights.

CEJIL's internship program is primarily directed at students and graduates who wish to have more practical experience in the field of human rights to complement their academic and professional training. CEJIL aims to provide broad and realistic knowledge of the functioning of the Inter-American System as well as the human rights situation in the hemisphere.

CEJIL requires interns to commit full-time for a period of at least three months. Although CEJIL will consider applicants who do not meet these requirements, CEJIL will give priority to those who do. Internships are available in all four locations: Washington, DC (USA), San José (Costa Rica), Río de Janeiro (Brazil) and Buenos Aires (Argentina). Although it is possible to apply to more than one office, each handles its selection process independently.

Internships are unpaid except for certain agreements with academic institutions or other unique situations.

CEJIL is unable to provide financial assistance for interns. However, CEJIL welcomes applicants who have financial support from universities or other organizations.

CEJIL does not provide assistance with any visa arrangements but accepted candidates will receive an official letter of acceptance which will help in the visa solicitation process.

Accepted candidates MUST have valid health insurance in the country they will be interning during the entirety of their internship period.

## How to apply

Interested candidates should fill out our <u>online application form</u> for the office in which they hope to carry out an internship. After filling out all of the necessary information on the application, you will also have the option of attaching a copy of your resume.

Given that each office handles the selection process independently, those interested in applying to more than one office will be required to repeat the application process.

It is vital that you carefully review your application before submitting it and ensure that all parts of the form have been completed. Upon submission, you will receive en e-mail confirming your application to CEJIL's Internship Program.

# CEJIL will only review complete applications that have been submitted and received on time. CEJIL will only contact those candidates that have been selected for an internship. Periods and application deadlines

Period	Corresponding months	Application Deadline	When the list of accepted candidates will be posted*
1	January - April	October 15	November 15
2	May - August	February 15	March 15
3	September - December	June 15	July 15

# **International Campaign to Ban Landmines**

The International Campaign to Ban Landmines (ICBL) is a global network in over 90 countries that works for a world free of antipersonnel landmines and cluster munitions, where landmine and cluster munitions survivors can lead fulfilling lives.



The Campaign was awarded the Nobel Peace Prize in recognition of its efforts to bring about the 1997 Mine Ban Treaty. Since then, they have been advocating for the words of the treaty to become a reality, demonstrating on a daily basis that civil society has the power to change the world.

As a member of the Cluster Munition Coalition, the ICBL is engaged in the global effort to ban cluster munitions and to address their humanitarian impact.

# How to apply for an internship?

Internship openings are posted on the ICBL website as they become available (approximately 4 times per year). Most internships require sending your resume, cover letter, and a one page writing sample. Interviews are conducted in person for local applicants and over the telephone for other applicants.

# How soon will I be notified after I fill out my application?

Due to the high volume of applications, only successful applicants will be notified. While the skills and experience required differ for each posting, in general, knowledge of non-English languages is welcome, as are strong written and oral communication skills, solid knowledge of basic computer programs and activist experience.

## How much does ICBL pay its interns?

Internships at all ICBL offices are unpaid.

# Is there an age requirement?

We do not have an age requirement; however, most ICBL interns are university students.

## How long do internships last?

Internships are quite flexible depending on the needs of the ICBL office and the availability of the intern. In general, most internships last one school semester.

# Which ICBL offices offer internships?

Most interns work at the ICBL office in Geneva, Switzerland.

## What types of tasks would an intern be expected to do?

The ICBL strives to create a balanced relationship between our own needs and the intern's goals. Possible tasks include writing news articles, updating and maintaining the website, data basing material, conducting research, and assisting with preparations for conferences.

## What types of skills would an intern gain at the ICBL?

Although each internship is unique, after interning with ICBL, you will gain greater insight into the inner workings of a nonprofit organization, how international advocacy campaigns are carried out, how to work in a diverse and multicultural environment, as well as everything you ever wanted to know about landmines!

#### **ICBL**

9 Rue de Cornavin CH-1201 Geneva Switzerland

Tel.:+41 (0)22 920 03 25 Fax:+41 (0)22 920 01 15

#### International Center for Transitional Justice

The International Center for Transitional Justice (ICTJ) assists countries pursuing accountability for past mass atrocity or human rights abuse. The Center works in societies emerging from repressive rule or armed conflict, as well as in established democracies where historical injustices or systemic abuse remain unresolved.



In order to promote justice, peace, and reconciliation, government officials and nongovernmental advocates are likely to consider a variety of transitional justice approaches including both judicial and nonjudicial responses to human rights crimes. The ICTJ assists in the development of integrated, comprehensive, and localized approaches to transitional justice comprising five key elements: prosecuting perpetrators, documenting and acknowledging violations through nonjudicial means such as truth commissions, reforming abusive institutions, providing reparations to victims, and facilitating reconciliation processes.

The Center is committed to building local capacity and generally strengthening the emerging field of transitional justice, and works closely with organizations and experts around the world to do so. By working in the field through local languages, the ICTJ provides comparative information, legal and policy analysis, documentation, and strategic research to justice and truth-seeking institutions, nongovernmental organizations, governments and others.

#### **Internship Opportunity:**

The International Center for Transitional Justice (ICTJ), a global human rights NGO based in Manhattan, is currently accepting applications for the Fall 2010 Internship Program. Interns will work under the supervision of ICTJ's regular staff, and have the opportunity to learn about the Center's work in key areas of transitional justice.

To view the departments currently offering an internship and learn more about our work, please visit our website at www.ictj.org

#### QUALIFICATIONS:

- Applicants must major in the field of study relevant to the internship desired.
- Applicants must receive academic credit for their internship.
- Applicants must also have strong writing and verbal communication skills.

To apply, please e-mail your resume and cover letter by 08/31/10 to <a href="mailto:internships@ictj.org">internships@ictj.org</a> and write the internship title in the subject line of your e-mail.

New York Office (Headquarters) 5 Hanover Square, Floor 24 New York, NY USA 10004

Tel: 1-917-637-3800 Fax: 1-917-637-3900



Centre for Environmental Law, WWF-India provides opportunities for students from law colleges/schools to undertake an internship at our New Delhi Secretariat office.

## **Objectives:**

- to provide and enhance research skills of students in the field of environmental laws through practical work assignments.
- To expose them to conservation initiatives of WWF-India
- To utilize students professional and exceptional skills towards work of conservation.

Eligible candidates interested in doing an internship at the centre can apply by filling out the <u>online application</u>. The filled in application form needs to reach us at least two months in advance from the date of start of internship date.

The duration of internship will be for 45 to 60 days, we will not accept applications for less than the mentioned duration.

Interested students should submit the following documentation to Ms. Moulika Arabhi at marabhi@wwfindia.net or Ms. Ramya Iyer at riyer@wwfindia.net

- a) Filled in Internship application
- b) Letter for concerned University placement coordinator
- c) Two reference Letter from subject Professors
- d) Curriculum Vitae

Moulika Arabhi
Programme Coordinator WWF India
New Delhi
+91 11 41504772

## **Global Policy Forum**

Global Policy Forum is an independent policy watchdog that monitors the work of the United Nations and scrutinizes global policymaking. GPF works particularly on the UN Security Council, the food and hunger crisis, and the global economy. They promote accountability and citizen participation in decisions on peace and security, social justice and international law.



GPF gathers information and circulates it through a comprehensive and heavily-visited website, as well as through frequent media interviews. They play an active role in NGO networks and other advocacy arenas. They organize meetings and conferences and they publish original research and policy papers.

GPF analyzes deep and persistent structures of power and dissects rapidly-emerging issues and crises. GPF's work challenges mainstream thinking and questions conventional wisdom. They seek egalitarian, cooperative, peaceful and sustainable solutions to the world's great problems.

# **Internship Opportunities:**

Global Policy Forum welcomes applications for internships. They encourage qualified undergraduates to apply, as well as graduate students and those between degrees. They welcome students who have studied the United Nations and international organizations, but they consider specialized academic training less important than intelligence, enthusiasm for learning and dedication to GPF's goals. GPF is looking for applicants who are students of Political Science, International Relations, International Law, Political Economy or International Public Policy Studies. They especially encourage applications from those with broad international travel and work experience and those with a progressive, egalitarian and global outlook.

# **Application Requirements:**

- (1) Letter a letter describing why you are interested in interning with GPF and what special skills or experience you have that would fit with GPF's Programs.
- **(2) Availability** a page describing the proposed starting and ending dates of your internship, the number of hours per week you would be available, the exact days and hours you would be available (if other than standard 9-5:30 work week), and whether your internship will be contingent on your obtaining funds such as competitive scholarships.
- (3) Resume a resume showing academic accomplishments, work experience, language studies, volunteer experience etc. Please include email address.
- **(4) References** the names, phone numbers, and email addresses of two references (one academic and one work-related preferred). Please include the title and organization of the referees and a few words indicating the context of your work with them.
- **(5) Writing Sample** a piece of writing, for example a course paper, an article written for a school news paper, or some other essay showing your writing skills and personal thinking on a topic **relevant** to GPF's work. (for example something related to the UN, international peace, international development etc.). (maximum 5 pages/2000 words).
- **(6) Countries visited** a list of the countries you have visited, with a star next to each country where you have stayed for two months or more. (Be sure to describe in your application all major international experiences, such as study or work.)
- (7) Interview information about whether you would be available for an interview in New York. If you are living at a great distance, please add information on how we can reach you by phone for the interview. We prefer to meet candidates in person, but we interview many candidates by phone.

# **Submit application**

# By Email:

Email your application as an attachment to: <a href="mailto:internship@globalpolicy.org">internship@globalpolicy.org</a>. Please include a brief note in the email body so that they know that it is safe to open the attachment.

#### By Post

Address your application to: Internship Coordinator Global Policy Forum 777 UN Plaza, Suite 3D

# **CDS International**



\*Note: FSU credit for this internship will depend on whether actual work undertaken is law related\*

CDS International is a nonprofit organization that supports intercultural understanding through professional development programs in Argentina, Germany, Russia, Spain, and the United States. Our programs include international internships, professional fellowships, State Department public diplomacy initiatives, J-1 visa services, work-study programs, and study tours. We have over 40 years of experience working with participants from more than 80 countries. Most applications are accepted on a rolling basis and must be submitted 3 to 4 months before the desired start date with the exception of summer internships in Germany and Spain, which must be submitted by December.

## **Internship Program in Argentina:**

Develop your career in beautiful Argentina! Two program options are available. These Programs offer you the chance to improve your Spanish, learn about Argentinean business practices, and expand both your professional and person horizons. U.S. and Canadian citizens are welcome to apply.

#### **Internship Program in Germany:**

Complete an exciting three to 12-month internship in Germany! Gain International work experience, improve your German language skills, and immerse yourself in German culture. Internships are available in a variety of fields and students at U.S. universities and colleges are eligible to apply. Internships start throughout the year and scholarships are available!

## **Summer Internship Program in Spain:**

Immerse yourself in Spanish culture with a summer internship in Madrid or Palma de Mallorca. Customized internships in Spanish firms are available for American and Canadian college students looking to reach beyond the bounds of typical experience abroad. Scholarships are available through the CDS International Scholarship Fund!

# **Summer Internship Program in Germany:**

Complete an exciting two to 3-month internship in Germany! Gain international work experience, improve your German language skills, and immerse yourself in German culture. Internships are available in a variety of fields and students at U.S. universities and colleges are eligible to apply. Internships begin at the end of May and scholarships are available!

For inquiries about programs to Argentina, Germany, Russia, and Spain, please write to: usabroad@cdsintl.org.

For general CDS inquiries, please write to: info@cdsintl.org.

Our Telephone Numbers Main Line: +1 212.497.3500 Main Fax: +1 212.497.3535

**Our Address** 

CDS International 440 Park Avenue South New York, NY 10016

# The Bank Information Center

The Bank Information Center (BIC) is an independent, non-profit, non-governmental organization that aims to empower citizens in developing countries to influence World Bank and other Multilateral Development



Bank (MDB) activities in a manner that fosters social justice and ecological sustainability. BIC advocates for greater citizen participation, transparency, and public accountability. The position is ideal for individuals that are seeking knowledge in the areas of international affairs, especially issues relating to multilateral institutions, development, international human rights, and the environment.

Bank Information Center 1100 H Street, NW, Suite 650 Washington, D.C. 20005

Tel: +1-202-737-7752 | Fax: +1-202-737-1155

info@bicusa.org

BIC's New Delhi office: Post Box No. 4659 New Delhi – 110016 India

Tel: +91-987-115-3775

BIC's Bangkok office: 144/14 Ladprao Soi 1, Ladprao Road Ladyao, Jatujak, Bangkok 10900 Thailand Tel: +66-2-939-2239 | Fax: +66-2-513-3595

## **Human Rights First**

human rights first

Human Rights First builds respect for human rights and the rule of law to help ensure the dignity to which everyone is entitled and to stem intolerance, tyranny, and violence.

Human Rights First is a non-profit papagetisan international human rights.

Human Rights First is a non-profit, nonpartisan international human rights organization based in New York and Washington D.C. To maintain our independence, we accept no government funding.

We utilize creative coalition-building, insider advocacy, litigation, research and reporting, and public advocacy. We approach tough challenges in pragmatic, focused, and integrated ways. We draw on a range of powerful communications tools to expand our reach and increase our impact. These core methods are the signature of our success and the basis of our credibility.

# **Internship Opportunities**

Human Rights First welcomes a limited number of interns in its New York and Washington D.C. offices throughout the year. During the academic year, interns typically commit to working 10-12 hours a week

for a minimum 10-week period. During the summer most interns work full-time. Interns engaged in a variety of substantive ongoing projects. The precise nature of the work varies by internship.

Human Rights First is unable to offer funding for internships. Many interns are able to find funding through their schools.

#### **Contact:**

## **New York Headquarters**

Human Rights First 333 Seventh Avenue, 13<sup>th</sup> Floor New York, NY 10001-5108

Tel: (212) 845-5200 Fax: (212) 845-5299

# **Washington Office**

Human Rights First 100 Maryland Avenue, NE; Suite 500

Washington D.C. 20002-5625

Tel: (202) 547-5692 Fax: (202) 543-5999

# **Human Rights In China**



Human Rights in China (HRIC), founded

by Chinese students and scholars in March 1989, is an international, Chinese, nongovernmental organization with a mission to promote international human rights and advance the institutional protection of these rights in the People's Republic of China. HRIC's board and staff include Chinese, North American, and European individuals devoted to fostering greater space for democratic reforms and social justice.

HRIC's approach is a long-term process of engaging multiple international actors, including the media, governments, corporations, various United Nations bodies, and other multilateral organizations. HRIC also aims to maximize and leverage its resources by collaborating with other local, regional, and international NGOs.

HRIC's education, research, and advocacy strategies are guided by three key objectives:

- Advance the rule of law and foster the growth of civil society in China;
- Strengthen the institutional protection of human rights through casework, policy advocacy, and electronic advocacy; and
- Generate international pressure for social change in China and promote the Chinese government's compliance with its international human rights obligations.

## **Law Program Internships**

(Available in **New York** only)

Under the supervision of the Director of Law Programs, interns will work on current HRIC projects that require a combination of field, legal and web research, and analytical writing for various audiences, such as the public, media, or supervising staff at HRIC.

#### **QUALIFICATIONS**

- Candidates must be currently enrolled in a JD or LLM program
- Demonstrated commitment to and a knowledge of international human rights
- Excellent writing and communication skills
- Strong research skills and knowledge of Westlaw and LexisNexis
- Relevant coursework, e.g. international human rights law, international law, international trade, Chinese law, or clinical experience
- Preferred proficiency or fluency in Mandarin
- Extremely organized, self-motivated, and reliable

## **How You Can Join Us**

We encourage you to apply for internships at HRIC's New York office! Applicants should enjoy working in a friendly and casual office environment that requires the highest professional standards and ethics. Interns are expected to make a commitment for the duration of the semester, or for a minimum of 10-12 weeks during the summer. The supervisor and intern will set up the intern's weekly schedule at the start of the internship. Interns receive a lunch stipend. Depending upon the requirements of the intern's home institution, academic credit for the internship may be arranged.

Please mail in a **cover letter**, a **resume** including relevant coursework, and a **brief writing sample** to: New York: **internships@hrichina.org** 

#### **APPLICATION SUBMISSION DEADLINE**

Applications must be received by:

- March 1 for Summer
- June 1 for Fall
- October 1 for Spring

#### **CONTACT:**

## **HRIC Head Office**

350 Fifth Avenue, Suite 3311 New York, NY 10118 USA

Fax: +1 212-239-2561 hrichina@hrichina.org

Tel: +1 212-239-4495

#### **Human Rights Watch**

**Human Rights Watch** is one of the world's leading independent organizations dedicated to defending and protecting human rights. By focusing international attention where human rights are violated, we give voice to the oppressed and hold oppressors accountable for their crimes. Our rigorous, objective



investigations and strategic, targeted advocacy build intense pressure for action and raise the cost of

human rights abuse. For 30 years, Human Rights Watch has worked tenaciously to lay the legal and moral groundwork for deep-rooted change and has fought to bring greater justice and security to people around the world.

#### **Mission Statement:**

Human Rights Watch is dedicated to protecting the human rights of people around the world. We stand with victims and activists to prevent discrimination, to uphold political freedom, to protect people from inhumane conduct in wartime, and to bring offenders to justice. We investigate and expose human rights violations and hold abusers accountable. We challenge governments and those who hold power to end abusive practices and respect international human rights law. We enlist the public and the international community to support the cause of human rights for all.

#### **Internship Description:**

The Legal and Policy Office at Human Rights Watch ("HRW") is seeking legal interns currently in or recently graduated from law school to participate in research in our New York office. The intern will research international human rights law and policy relevant to HRW. Current projects include a database project to serve as an internal repository of information about **economic, social, and cultural** ("ESC") rights. The intern will bolster this repository by adding information about each ESC right, specifically international and regional legal resources, previous HRW work, relevant case studies, and other resources.

Internships are generally unpaid, although work-study funds are available. Students are often able to arrange academic credit, as HRW internships often offer direct exposure to the workings of an international human rights organization, close supervision by the HRW staff, interaction with other U.S. and international organizations and foreign and domestic government officials, and opportunities to attend lectures, trainings, and special events relating to human rights. Students should check with their individual academic institutions for requirements.

**Qualifications:** Previous experience researching international human rights law is required. Applicants should be well-organized, self-motivated and reliable, with a strong interest in international human rights. Relevant coursework is highly desirable, and knowledge of foreign languages is a plus. Computer skills (i.e., Microsoft Office, Internet applications) are required.

How to Apply: Please apply immediately by sending a letter of interest, resume (highlighting experience in international human rights law), names or letters of reference, a brief, unedited writing sample, and a current transcript (an online printout is sufficient) (no calls or email inquiries, please) to <a href="mailto:legaljobs@hrw.org">legaljobs@hrw.org</a>. Only complete applications will be reviewed. It is preferred that all materials be submitted via email. If emailing is not possible, send materials (please do not split a submission between email and regular post) to:

Human Rights Watch

Attn: Search Committee (Legal Internship)

350 Fifth Avenue, 34th Floor New York, NY 10118-3299

Fax: (212) 736-1300

#### International Committee of the Red Cross

\*Note: FSU credit for this internship will depend on whether actual work undertaken is law related\*



The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of war and internal violence and to provide them with assistance. More than 1,400 people, both specialized staff and delegates, are currently on field missions for the ICRC across the globe. This work is backed up by some 11,000 local employees and supported and coordinated by around 800 staff at its Geneva headquarters. The ICRC occasionally hires interns for specific posts that have been advertised.

# Internship opportunities (various units)

The ICRC offers remunerated internships for periods of 6 to 12 months at its headquarters in Geneva. There are no internship positions in our delegations abroad and we do not offer summer internships. The ICRC does not recruit volunteers. Candidates wishing to work as volunteers should contact their National Red Cross/Red Crescent Society.

## **Qualifications required:**

- Advanced university degree or diploma equivalent to a master's degree in a relevant field (law, international relations, history, education, communication, etc.).
- Excellent command of both French and English (fluency in one and a very good working knowledge of the other).
- Age between 25 and 35.
- Strong interest in humanitarian activities and the ICRC.
- Ability to think strategically, express ideas clearly both orally and in writing, and work both independently and as part of a team.
- Prior experience with an international organization, an NGO or a Red Cross or Red Crescent Society would be an asset.
- Additional languages such as Russian, Arabic and Spanish are an asset.

If you fulfill the above-mentioned criteria, please apply for an internship position by sending by e-mail only the following documents:

- 1. A letter of application
- 2. Your CV
- 3. Copies of your diplomas

to this address only: ckalioujnyi@icrc.org

Consideration will only be given to candidates who submit all the above-mentioned documents.



International Justice Mission is a human rights agency that secures justice for victims of slavery, sexual exploitation and other forms of violent oppression. IJM lawyers, investigators and aftercare professionals work with local governments to ensure victim rescue, to prosecute perpetrators and to strengthen the community and civic factors that promote functioning public justice systems. IJM's justice professionals work in their communities in 12 countries in Asia, Africa and Latin America to secure tangible and sustainable protection of national laws through local court systems.

# **Internship Opportunity:**

Interns and Fellows gain practical experience by working at an IJM Field Office that advocates for clients in cases of sex trafficking, slavery, unprosecuted rape, illegal detention, police brutality and illegal land seizure.

Interns work with IJM field office staff in areas such as legal advocacy, aftercare coordination, office administrative support, community relations, project management and special projects. The offices range in size from approximately 25 to 60 people, allowing for ample opportunity to gain professional experience and full exposure to the frontlines of international human rights work.

Each office is led by an IJM Field Office Director experienced in human rights law, Christian leadership, and office management. While the majority of IJM field office staff are nationals of the country where the office is located, each office also has staff, interns and fellows from the United States.

The IJM summer legal internship program provides exposure to legal work and helps participants develop skills in legal research, writing briefs, and preparing case documentation. IJM interns have the unique opportunity to join teams of Christian attorneys in Washington DC, Africa, South Asia, Southeast Asia and Latin America to help protect clients from sex trafficking, slavery, unprosecuted rape, illegal detention, police brutality and illegal land seizure.

#### **Contact:**

International Justice Mission PO Box 58147 Washington, DC 20037

#### The Advocates for Human Rights

The Advocates for Human Rights helps individuals fully realize their human rights in the United States and around the world. For over 25 years, The Advocates'



innovative programming has touched the lives of refugees and immigrants, women, ethnic and religious minorities, children, and other marginalized communities whose rights are at risk. The Advocates strengthens accountability mechanisms, raises awareness, and fosters tolerance. Adapting traditional human rights methodologies to conduct cutting-edge research, The Advocates has produced 75 reports documenting human rights practices in 25 countries.

#### **Internship Opportunity:**

The International Justice Program accepts interns applying from academic programs for the summer, fall, and spring semesters. Internships are highly competitive and the International Justice Program generally has 1-2 interns for any given period. Accordingly, interns with legal research experience,

excellent writing skills, and a demonstrated commitment to international justice work are given preference. Fall and spring internships require a minimum commitment of 8 hours per week. Summer internships are 20-40 hours per week. Internships are unpaid and interns are responsible for their expenses, including housing, transportation, parking, etc. The Advocates does not assist international applicants with visas or other immigration processes. To apply for an internship with the International Justice Program please submit an intern application, a resume, cover letter, and a writing sample of no more than 5 pages. All materials should be submitted to the Internship Coordinator at hrights@advrights.org.

If you are not eligible for or cannot commit to the hours for an internship, you may contact The Advocates via hrights@advrights.org to inquire about other volunteer opportunities, which do arise regularly.

#### **Deadlines**

Fall – Complete applications must be received by August 1 Summer – Complete applications must be received by February 10 (or earlier if you are applying for a fellowship)

Spring – Complete applications must be received by November 15

#### Contact:

The Advocates for Human Rights 650 Third Avenue South, #1240 Minneapolis, MN 55402-1940 Phone: 612-341-3302, ext. 100

Fax: 612-341-2971

Email: hrights@advrights.org

www.theadvocatesforhumanrights.org