

## **KIMBERLY PARSONS**

### **Education**

**Yale Law School**, Juris Doctorate, 1995

Editor, Yale Law and Policy Review

Yale Law School Placement Committee

Co-taught Yale Law School course on “Witnessing”

Jerome N. Frank Legal Services Organization

Researched Client-Directed Lawyering for Children

**Cornell University**, M.A. in Human Development and Family Studies, 1992

Emphasis in Statistical Analysis

Liberty Hyde Bailey Research Fellow

Awarded Full Scholarship for Ph.D. study

**Pennsylvania State University**, Honors B.S. in Admin. of Justice, 1991

Rhodes and Marshall Scholar Nominee

Graduate with Highest Distinction (First in Class, Liberal Arts)

All-American Athlete and Collegiate Record Holder

### **Experience**

**Ohana Institute, Principal and Head of Operations**, Rosemary Beach, FL

Responsible for all school operations:

- create and manage school budget;
- administer Florida school choice scholarship system;
- ensure compliance with academic accreditation agencies;
- manage financial compliance as a 501(c)(3) organization;
- oversee state audits and work with accounting firms;
- manage school relationships with vendors;
- oversee curriculum and continuity of education from grades K-12;
- draft all faculty contracts, perform annual reviews, and supervise faculty;
- manage enrollment (increased 12% in the first year);
- host continual special events;
- conduct parent meetings;
- oversee domestic and international travel;
- coordinate with stakeholders to promote school reputation and positive image;
- manage building facilities;
- report on all issues as requested by the Board of Directors.

Began employment as a teacher:

- Taught History, Civics, ELA, Math, Algebra, Psychology and Sociology;
- Served as a Team Leader and Various Committee Leaders;

- Mentored Incoming Teachers;
- Served on school leadership teams, accreditation teams, and safety teams.

**Patronis Elementary School, Panama City Beach, FL**  
**Classroom Teacher, Talented and Gifted Education**

- Awarded Teacher of the Year by Colleagues;
- Annually Received Highest Rating for Teacher Effectiveness;
- Received Best and Brightest Awards from FLDOE;
- Trained for the National Math and Science Initiative;
- Piloted Programs for specialized learning with Talented and Gifted Students;
- Served on school leadership team;
- Initiated Robotics Team and Coached through Regional Competitions;
- Taught STEAM camps at FSU Panama City.

**Florida State University College of Law, Tallahassee, FL, 2002 - 2005**

**Assistant Professor in Legal Writing**

- Taught Federal Taxation Law, Legal Research and Writing I and II, and Pre-Orientation Course for Incoming Students;
- Annually received highest teaching reviews;
- Coached Moot Court Teams;
- Actively engaged in law school events;
- Selected by Students as Faculty representative for Commencement;
- Mentored Students as they considered professional choices;
- Served on the Legal Writing Hiring Committee.

**Emory University, Attorney, General Counsel's Office, Atlanta, GA, 2000 – 2002**

- Joined the University to represent all Emory entities in an IRS audit;
- Created a positive audit outcome for the University, Emory Healthcare, Emory Hotels, and all related organizations;
- Managed teams of employees for audit and business compliance;
- Provided general business, strategic and tax advice to the University, Emory Healthcare, and related entities;
- Structured transactions between Emory-related entities and third parties;
- Drafted press releases for internal and external publication;
- Advised Emory entities on improving annual University fundraising and alumni relations;
- Attended various conferences representing the University General Counsel;
- Restructured Emory University retirement benefits.

**King & Spalding – Law Firm, Atlanta, GA, 1995 – 2000**

**Tax, Corporate, and Business Litigation Lawyer**

- Litigated cases in the Tax Court, Court of Federal Claims and the Federal Circuit;

- Represented clients such as Lockheed Martin, Merrill Lynch, KKR, and the 1996 Olympic Games;
- Worked with clients to respond to IRS and Department of Justice requests for information and documents during tax controversies;
- Provided advice to clients and prepared documents for the SEC regarding corporate, partnership, tax-exemption and international issues;
- Mentored new associates and summer interns;
- Recruited and hired from law schools for incoming associates;
- Managed the Summer Associate Program in multiple years.

## **Professional Memberships**

### **Legal:**

- Admitted to practice in the Federal Circuit, the Tax Court, the U.S. Court of Federal Claims, and the Supreme Court of Georgia;
- Member of the Georgia Bar.

### **Education:**

- FLDOE Teaching Certification, State of Florida, K-6;
- FLDOE Gifted Education Certified.

## **Research Interests and Contributions**

- Piar, Kimberly S.; Hensel, Donald P.; Prewett, M. Todd; and Bly, Donald R. (2000) "Federal Taxation," *Mercer Law Review*: Vol. 51: No. 4, Article 11.
- Assisted in researching and writing: Jean Koh Peters, *Representing Children in Child Protective Proceedings: Ethical and Practical Dimensions* (1997).
- Graduate thesis: "The Impact of Media Attention on Reports of Sexual Harassment."
- Undergraduate thesis: "Corporate Response to the Threat of Computer Crime."

## **Volunteer Activities**

**Panama City Swim Team**, Board of Directors, 2020-2023

**Arnold High School Swim Coach and Board of Directors**, 2020-2022

**Swim Coach for SEALS Swim Team**, Navy Base, Panama City Beach, 2014 – 2019