

## International Organizations

### [International Bar Association](#)



The International Bar Association (IBA), established in 1947, is the world's leading organization of international legal practitioners, bar associations and law societies.

The IBA influences the development of international law reform and shapes the future of the legal profession throughout the world.

It has a membership of more than 40,000 individual lawyers and 197 bar associations and law societies spanning all continents. It has considerable expertise in providing assistance to the global legal community.

#### **Internship Opportunity:**

Intern positions are available for undergraduate law students, postgraduate law students, and newly qualified lawyers at the International Bar Association's offices in London and The Hague.

Selected interns will assist the IBA in developing academic papers and research on key legal topics of both local and international relevance. Interns will have an opportunity to become involved in the work of the following aspects of the Association:

1. To support the IBA's Human Rights Institute as it promotes human rights throughout the world
2. To support the IBA's Legal Projects Team (Business and Economic Law)
3. To support the IBA's ICC Monitoring and Outreach Programme

Interns will be able to draft policy papers on substantive legal issues as well as assisting in preparing background research for grant proposals. Interns will also be able to assist in implementing technical assistance programmes in developing countries.

Positions in London are available throughout the year but usually run in three month blocks:

- January to March
- April to June
- July to September
- October to December

#### **Contact:**

Send applications via email to [internprogramme@int-bar.org](mailto:internprogramme@int-bar.org) or by post to:

Intern Programme Manager  
International Bar Association  
10th Floor, 1 Stephen Street  
London  
W1T 1AT  
United Kingdom

Positions in The Hague are available throughout the year but usually run in four month blocks, and may be extended up to six months:

- January to April
- May to August
- September to December

**Contact:**

Send applications via email to [lorraine.smith@int-bar.org](mailto:lorraine.smith@int-bar.org) or by post to:  
IBA Programme Manager (ICC)  
International Bar Association  
Peace Palace, Carnegieplein 2  
2517 KJ  
The Hague, The Netherlands

---

[Commission for Environmental Cooperation](#)

The Commission for Environmental Cooperation facilitates collaboration and public participation to foster conservation, protection and enhancement of the North American environment for the benefit of present and future generations, in the context of increasing economic, trade, and social links among Canada, Mexico, and the United States.



**Opportunities:** The CEC offers an unpaid summer study program to interested law students. Those wishing to be considered should mail a resume and a letter explaining their interest to the address listed below.

Commission for Environmental Cooperation  
393 St-Jacques Street West  
Suite 200  
Montreal (Quebec)  
H2Y 1N9  
Tel: (514) 350-4300  
Fax: (514) 350-4314  
Email: [info@cec.org](mailto:info@cec.org)  
Web: [www.cec.org](http://www.cec.org)

---

[United Nations](#)

\*Note: FSU credit for this internship will depend on whether actual work undertaken is law related\*



If you are thinking of entering the world of diplomacy and public policy, an internship at the United Nations could be the ideal start for you.

The objective of the internship is to give you a first-hand impression of the day-to-day working environment of the United Nations. You will be given a real chance to work with our people. As part of our team, working directly with outstanding and inspiring career professionals and senior management within the organizations, you will be exposed to high-profile conferences, participate in meetings, and contribute to analytical work as well as organizational policy. Initially you will take on the amount of responsibility you can shoulder; the potential for growth, however, is yours to develop.

The internships programme and you:

There are internship programs at all major locations of the United Nations. Click on the Links below to apply:

[New York, UNITED STATES](#)

[Geneva, SWITZERLAND](#)

[Vienna, AUSTRIA](#)

[Nairobi, KENYA](#)

[Addis Ababa, ETHIOPIA](#)

[Bangkok, THAILAND](#)

[Beirut, LEBANON](#)

[Santiago, CHILE](#)

---

[The United Nations Economic and Social Commission for Asia and the Pacific](#)

\*Note: FSU credit for this internship will depend on whether actual work undertaken is law related\*



The United Nations Economic and Social Commission for Asia and the Pacific is the regional arm of the United Nations for the Asia-Pacific region, headquartered in Bangkok. With a membership of 62 Governments and a geographical scope that stretches from Turkey in the west to the Pacific island nation of Kiribati in the east, and from the Russian Federation in the north to New Zealand in the south, UNESCAP is the most comprehensive of the United Nations five regional commissions. It is also the largest United Nations body serving the Asia-Pacific region with over 600 staff.

UNESCAP provides opportunities for students who are enrolled in graduate programmes to undertake an internship with one of its diverse range of divisions and agencies, most of which are located at its Bangkok headquarters.

The programme aims to expose the intern to the day-to-day work and special missions of UNESCAP, promote a better understanding of international problems, and to introduce the intern to the unique and multinational work environment of the UN organization.

The programme will enhance the intern's educational experience through practical work and/or research, along with providing the host division at UNESCAP with able assistance in various specialized professional fields.

Contact:

The United Nations Building

Rajadamnern Nok Avenue

Bangkok 10200 Thailand

Phone: (66-2) 288-1234

Fax: (66-2) 288-1000

Website: [www.unescap.org](http://www.unescap.org)

Webmaster: [unescap@unescap.org](mailto:unescap@unescap.org)

---

[United Nations Office of Legal Affairs](#)



The United Nations Office of Legal Affairs (OLA) offers an internship program to individuals who have obtained a law degree and are enrolled in a graduate or post-graduate programme. Admission to the OLA internship program is highly competitive. Prospective interns are encouraged to apply six to nine months in advance of the desired internship period. The United Nations is unable to provide any financial assistance or remuneration to interns, and service as an intern must entail no financial implications for the United Nations.

Internship objectives:

Interns are normally requested to undertake tasks in connection with the ongoing projects under the supervision of a legal officer of the respective Section/Division of the Office of Legal Affairs. In determining the area and substance of the intern's work, due consideration is given to the nature of the projects currently being undertaken in that area and of the purpose of the internship as expressed by the sponsoring institution or the intern. The program is for an initial period of two months three times a year (mid-January to mid-March (spring session); early June to early August (summer session) and early September to end-October (fall session)).

Qualifications required:

- First level university degree or advanced university degree in international law or international private law.
- Proficiency in spoken and written English; working knowledge of other UN languages (Arabic, Chinese, French, Russian and Spanish) are welcome.
- Computer skills, including familiarity with applications such as Microsoft Word, Excel, PowerPoint and Internet research. Familiarity with HTML and electronic document management an asset.

Contact:

Internship Coordinator Room S-2590D  
United Nations  
New York, NY 10017  
USA  
Email: [OHRM\\_interns@un.org](mailto:OHRM_interns@un.org)  
Fax: 212-963-3683

---

[United Nations Commission on International Trade Law \(UNCITRAL\), Vienna](#)

The International Trade Law Division of the United Nations Office of Legal Affairs (ITLD), which serves as the substantive secretariat of UNCITRAL, offers an internship program for a selected number of applicants who have completed their graduate studies or are pursuing postgraduate studies. The Division includes a Legislative Branch and a Technical Assistance Section. Those are tasked, respectively, with the development of harmonized legislative texts, and the provision of technical assistance, with respect to the adoption and use of UNCITRAL legal texts.



**Internship objectives:**

In determining the area and substance of the intern's work, account will be taken of the projects currently being undertaken in the Division, the qualifications of the intern and the purpose of the internship as expressed by the sponsoring institution or the intern. Interns will be normally requested to undertake tasks, under the supervision of a legal officer, in connection with the ongoing projects of UNCITRAL working groups, or with the activities of promotion of UNCITRAL texts and assistance to legal reform.

**Internship's assignment could include:**

Legislative Branch:

Assisting with the research and preparation of comparative legal studies. Assisting with the preparation and drafting of legal texts (e.g. draft conventions and model laws), including conducting related background studies. Undertaking ad hoc legal and administrative assignments as requested.

Technical Assistance Section:

Contributing to the identification of legislative reform needs and assistance requirements in selected countries and/or sectors; assisting with the collection and analysis of case law on UNCITRAL texts; and assisting with the development and maintenance of the UNCITRAL web-site.

Contact:

UNCITRAL Secretariat  
Vienna International Centre  
P.O. Box 500  
A-1400 Vienna, Austria  
Telephone: 43-(1) 26060-4060 or 4061  
Fax: 43-(1) 26060-5813

---

[United Nations High Commissioner for Refugees, Geneva](#)

The objective of the UNHCR Internship Scheme is to:



Primarily, provide interns with an opportunity to gain practical work experience related to their academic programme or future work in a field related to UNHCR's mission.

Secondly, enable UNHCR work units and offices to benefit from the work undertaken by Interns. Typically Interns are undergraduate or graduate students studying in the area of law, political science, economic and social development, international relations, public policy and administration. Interns must be able to work fairly independently and demonstrate initiative and flexibility to effectively benefit from an internship in UNHCR.

**Contact:**

United Nations High Commissioner for Refugees  
Case Postale 2500  
CH-1211 Genève 2 Dépôt  
Suisse.

---

[United Nations Office at Vienna \(UNOV\)](#)  
[United Nations Office for Drugs and Crime \(UNODC\), Vienna](#)



Since 1985, the United Nations Office at Vienna (UNOV) and the United Nations Office for Drugs and Crime (UNODC) have accepted a limited number of unpaid interns on an ad hoc basis.

The purpose of the programme is threefold:

- To provide a framework by which graduate and postgraduate students from diverse academic backgrounds may be assigned to the United Nations offices, where their educational experience can be enhanced through practical work assignments;
- To expose them to the work of the United Nations;
- To provide United Nations offices with the assistance of qualified students specialized in various professional fields.

Interns may be accepted to the programme provided the following conditions are met:

- The applicant is a graduate student or holder of a first university degree or equivalent who intends to study further or to work in a field relevant to UNOV's and UNODC's activities; or
- If the applicant is pursuing studies in a country where higher education is not divided into undergraduate and graduate stages, he/she must have completed at least three years of university studies;
- Applicants who are undergraduates (with no completed first degree) will not be eligible to participate in the programme.
- The applicant should be fluent in at least one of the working languages of the United Nations Secretariat, i.e. English and French. Knowledge of other official UN languages (Arabic, Chinese, Russian and Spanish) would be an asset.

Fields of study: Social and political sciences, psychology, economics, journalism, finance, business administration, international relations, and international law (trade, criminal, public, comparative laws).

Duration: At least two months, which may be extended exceptionally for a period of up to six months, but no longer than one year. The internship programme is on a full-time basis. The interns are expected to work five days a week in a department/office which has selected them, under the supervision of an experienced staff member. Requests for part-time, shorter or longer periods will not be considered.

Contact:

United Nations Office at Vienna  
Vienna International Centre  
PO BOX 500  
1400 Vienna  
Austria  
Tel: (+43-1) 26060  
Fax: (+43-1) 263 3389

---

[International Fund for Agricultural Development \(IFAD\)](#)

Note: FSU credit for this internship will depend on whether actual work undertaken is law related\*



IFAD is a special agency of the United Nations that was established as an international financial institution in 1977 as one of the major outcomes of the 1974 World Food Conference. IFAD is dedicated to eradicating rural poverty in developing countries. The Internship Programme aims at promoting amongst the participants a better understanding of the United Nations and IFAD. By the term “Intern,” IFAD intends outstanding undergraduate and graduate students who are offered the opportunity to acquire knowledge of a “real work” environment to the mutual benefit of both the Organization and the intern. Interns are fully involved in the work programme of the Division that has selected them to carry out assignments relevant to their studies under the supervision of a responsible staff member. During this period, the intern may have a chance to visit IFAD-funded projects.

**Eligibility**

The following criteria are used to determine eligibility for the Internship Programme:

- Applicants should not be more than 30 years of age
- Applicants must be undergraduate students or currently enrolled at a university or hold a degree
- Male and female applicants can apply and be part of IFAD’s member state countries
- Spouses, sons, daughters, brothers, or sisters of IFAD staff will not be considered eligible for this programme

**Applications**

Applications must be filled in an electronic [IFAD Person History Form](#) and forward it to the address mentioned in the form which will be retained for 12 months. Applicants can submit their application at any time of the year.

Applications will be screened and selected by the Office of Human Resources who will be posting them to the requesting division as and when required.

No more than 25 interns will be recruited during any calendar year on a first come first served basis. Should office facilities be available, consideration for higher numbers will be considered.

### **Term of Employment**

Interns will be paid the equivalent of an all-inclusive lump sum amount of WSD600 per month, less any payment received from a sponsor. The payment will be pro-rated for periods of less than one month on the basis of 30 days per month.

Interns are not considered as agents or members of IFAD staff. They cannot represent IFAD in any commitment, accrue benefits or be entitled for employment. They may however apply to IFAD's vacancies after their internship if they feel suited.

IFAD will be responsible for obtaining the necessary visas and arranging travel to Rome. However, the cost of travel and accommodations are the responsibility of the interns or their sponsorship institutions. Interns who have the chance to visit IFAD's funded projects are responsible to cover all travel insurance costs.

Internship assignments will be limited to a period of six months.

Interns will be required to sign a statement governing the IFAD Internship Programme at to the commencement of their internships.

#### Contact:

Via Paolo di Dono 44-00142

Rome, Italy

Tel: (3906)-54591

Fax: (3906)-5043463

E-mail: [ifad@ifad.org](mailto:ifad@ifad.org)

---

### [World Trade Organization \(WTO\), Geneva](#)

\*Note: FSU credit for this internship will depend on whether actual work undertaken is law related\*



The WTO secretariat maintains a limited internship programme for post-graduate university students wishing to gain practical experience and deeper knowledge of the multilateral trading system. Only a limited number of such internship posts are available.

Assignments given to interns are intended to enhance interns' knowledge and understanding of the WTO and of trade policy more generally. However, the needs of the Division recruiting an intern will be paramount in determining the precise nature of assignments.

Interested candidates should follow the procedures and conform to the eligibility criteria set out below. Intake to the programme is on a continuing basis, with no specific recruitment period.

#### Eligibility:



- Interns are recruited from among nationals of WTO Members and countries and customs territories engaged in accession negotiations.
- Interns will have completed their undergraduate studies in a relevant discipline (e.g. economics, law, political science, international relations), and shall have embarked upon postgraduate studies. In certain cases, post-graduates about to enter the job market may be considered for internship
- The minimum age for an intern shall be 21 years and the maximum age 30 years.

A roster of suitable candidates is maintained from which interns are selected. In addition to the regular internship programme, the need may also arise to recruit interns at short notice for particular tasks. These recruits will also be drawn from the roster. Names will not be maintained on the roster for longer than one year.

Paid interns receive a stipend of CHF 1500 per month. No other remuneration of any kind shall be paid. Travel expenses to and from Geneva cannot be paid by the WTO, and such travel is not covered by the Organization's insurance. Interns are also responsible for their own insurance cover for illness and accidents while they are working at the WTO. The WTO may also employ unpaid interns funded from external sources.

Internships are generally of a duration of up to 12 weeks. The granting of an internship does not entail in any way the right to an extension thereof nor to a vacancy in another part of the Secretariat. Interns may nevertheless apply to external vacancies. Internships can start at any time during the year.

Contact:

**World Trade Organization**

Centre William Rappard  
Rue de Lausanne 154  
CH-1211 Geneva 21  
Switzerland

---

[World Intellectual Property Organization Arbitration & Mediation Center](#)



The World Intellectual Property Organization (WIPO) Arbitration and Mediation Center was established in 1994 to offer services for the resolution of international commercial disputes between private parties. Developed by experts in cross-border dispute settlement, the procedures offered by the Center are appropriate for technology, entertainment, and other disputes involving intellectual property. Recently, the Center has focused its resources on establishing an operational and legal framework for administration of disputes relating to the Internet and electronic commerce which has resulted in the Center being recognized for, among other things, being the leading resolution service provider for disputes arising out of the registration and use of Internet domain names.

Besides settling disputes, the Center also offers advisory services and has worked with several organizations to develop disputes resolution schemes tailored to meet their specific requirements. The Center is a member of the International Federation of Commercial Arbitration Institutions and can draw on specific cooperation agreements concluded with an expanding number of other institutions.

**Internship Opportunities:**

The Coordination Office offers three Internship Programmes per year for interested candidates of various nationalities and universities.

The objective of internship at WIPO Coordination Office in New York is to encourage intellectual property students (students interested in intellectual property) to acquaint themselves with the work and activities of WIPO, its mission, policies and perspectives. It will benefit those who have a commitment to the subject of intellectual property and seek to make it their career.

Interns will have practical exposure to the United Nations and to several of its meetings as representing WIPO and write reports on the developments in those conferences, will be given WIPO perspectives on a variety of contemporary intellectual property topics in the form of lectures by the New York based staff, will be required to do a short research paper on a topic suggested by the office or of interest to interns but in agreement with the staff, will be a part of the office in all its work from attending the weekly office meetings to organizing any special events and in preparing the regular bulletins put up by the office, for instance, US IP news as well as UN news.

The environment is absolutely international and is conducive to those students who favor that setting and would demand of interns a collegiate and cooperative spirit of responsibility sharing and mutual give and take, and high standards of ethical behavior.

The internship is for duration ranging from three to six months.

Any student in a US Law or Policy school is eligible to apply. He or she should be in possession of a valid US visa to cover at least the duration of internship or residency permit or citizenship. WIPO does not offer any services to obtain US visas for foreigners nor would encourage the applicants to project the internship as a basis for seeking US visa.

Typically, each applicant will send his/her resume with a covering note explaining the background and why the candidate deserves the internship along with a copy of a writing sample and a recommendation from the School, two copies of passport picture and any other relevant documentation supporting academic achievements or awards.

**Contact:**

World Intellectual Property Organization  
34, Chemin des Colombettes  
P.O. Box 18  
1211 Geneva 20  
Switzerland  
Tel: 41 22 338 8247  
Fax: 41 22 740 3700  
Email: [arbiter.mail@wipo.int](mailto:arbiter.mail@wipo.int)

---

[INTERPOL](#)



\*Note: FSU credit for this internship will depend on whether actual work undertaken is law related\*

INTERPOL offers internship possibilities for a limited number of persons from any member country. The main aim of the Internship Programme is to be of mutual benefit to the Intern and to the Organization. The purposes of the INTERPOL Internship Programme shall be to provide the Interns with:

- a better understanding of the Organization's goals and objectives and how international police co-operation is organized;
- an insight into how an international organization operates;
- a framework to enhance their educational experience through practical work assignments, thereby developing skills which will be useful for their career and future employment;
- the possibility of working in a multicultural, multilingual and multiethnic environment, contributing to the development of mutual understanding, trust and tolerance.

INTERPOL, through its Internship Programme, shall:

- benefit from the input of qualified persons whose background will enable them to give a fresh point of view and up-to-date academic knowledge, which will enhance the work of INTERPOL;
- create projects with a low degree of difficulty, during a specific period.

INTERPOL offers continuous openings for internships. Applicants are requested to complete an INTERPOL Internship Application Form. Applications are valid for a period of one year as from the date they are received by INTERPOL.

In order to be eligible for an internship at INTERPOL, applicants should:

- be a national of a member country
- have attained the legal age of majority in the country of which they are a national
- be enrolled in, or have graduated from, an accredited academic institution
- be fluent in English and the official working language regularly used in the duty station where the Internship will take place (French, Spanish or Arabic), if that language is not English
- have studied in an area of interest to INTERPOL.

Additional assets will be:

- knowledge of other official languages of the Organization (French, Spanish, and/or Arabic);
- ability to work in a multilingual and multicultural environment;
- willingness to work as a member of a team.

The minimum duration of an internship shall be 2 months. The maximum duration shall be 9 to 11 months. Exceptionally, an internship of less than 2 months may be considered. Interns will normally be paid a monthly allowance of 550 Euros. In other duty stations (Abidjan, Bangkok, Buenos Aires, Harare, Nairobi, Yaoundé, Vienna, New York and San Salvador) the amount of the allowance will be determined by the UN index, in the same way as salaries, which are based on that index. Interns are expected to pay for their visa, transportation, housing, food, health insurance and any other expenses incurred during the internship, as well as making all applicable arrangements for obtaining the necessary visa for entering the country and finding accommodation.

INTERPOL

General Secretariat

200, quai Charles de Gaulle

69006 Lyon  
France  
Fax: +33 (0)4 72 44 71 63

---

## [Agency for International Development \(USAID\)](#)

### General Counsel Internships



The U.S. Agency for International Development (USAID) is responsible for administering the United States Government's economic and humanitarian foreign assistance program. The Office of the General Counsel, which provides legal advice and guidance for all of the agency's operations worldwide, has legal internship positions for J.D. candidates who have completed at least one year of law school and, occasionally, for students seeking law degrees subsequent to receiving the J.D. degree.

Legal interns work with an Assistant General Counsel and one or more of staff lawyers within one of the ten divisions of the General Counsel's Office. These divisions are: Acquisition and Assistance; Africa; Asia/Middle East; Democracy, Conflict and Humanitarian Assistance; Ethics and Administration; Europe and Eurasia; Global Health/Economic Growth, Agriculture and Trade; Latin America and the Caribbean; Legislation and Policy; and Litigation and Enforcement.

The work normally assigned to an intern in most of the office divisions consists primarily of legal research, the writing of memoranda and the drafting and review of legal documents. USAID legal interns are regularly included in the bi-weekly meetings of the entire legal staff, during which current issues relating to USAID in general, and to specific foreign assistance programs in particular, are presented and discussed.

The normal internship period is approximately three to four months and corresponds roughly to the fall, spring or summer semester of the standard academic year. During the summer an intern should be able to work full-time (40 hours per week), and a minimum of 15 hours per week during the fall or spring. Specific work hours can be determined between the intern and the particular division to which he or she is assigned.

Although USAID cannot offer compensation for legal internship work, many legal interns arrange with their law schools for credit and/or financial assistance for the time they spend at the agency.

#### **Contact:**

Those interested in a legal internship position at USAID should send a resume to Mark Fittipaldi either by e-mail ([mfittipaldi@usaid.gov](mailto:mfittipaldi@usaid.gov)) or at the following address:

U.S. Agency for International Development  
Office of the General Counsel  
Room 6.06.091  
1300 Pennsylvania Ave. NW  
Washington, D.C. 20523-6601

Applicants should also indicate the approximate dates when they would be available. All legal interns must be United States citizens and have a security clearance. Since the security clearance process can take as long as **three** months, resumes should be received by our office at least this far in advance of the time desired for beginning an internship.

For additional information please contact Mark Fittipaldi (by phone at (202) 712-5389 or by e-mail at [mfittipaldi@usaid.gov](mailto:mfittipaldi@usaid.gov)).

The Coalition for the ICC offers an internship program for students interested in learning more about the International Criminal Court, international law, the United Nations, the role of NGOs in the development and promotion of human rights and other related issues. The dynamic environment made possible by a global campaign involving thousands of large and small NGOs, governments, the United Nations, academics and others allows numerous educational and professional learning opportunities.

Applications are invited from individuals pursuing a course of study or practical training that is related to the establishment of the ICC or other relevant international law and human rights issues. In the past, interns have included undergraduate and graduate students from a variety of disciplines (Political Science, Economics, International Relations, Government, Law, Foreign Languages and Area Studies). We also accept applications from those who are not currently in an academic program.

Internships are available in our secretariats in New York and The Hague, as well as in some regional offices. For more information on the New York internship program, please consult the [NY Internship Manual](#). For more information on The Hague internship program, please consult [The Hague Internship Manual](#). To learn about internship opportunities in our regional offices, you may wish to [contact those offices](#) directly. Announcements for internships available with the CICC are announced below.

For internships in New York, applications are due on the following dates: March 15 for Summer internships (full-time), September 1 for Fall internships, and November 15 for Spring internships. Applications received after these dates will be put forward into the next application pool. We welcome non-U.S. citizen/permanent resident applicants; however, they must show appropriate authorization to work in the US. CICC cannot sponsor individuals applying for internships to help them obtain visas. Internship applications for the Hague secretariat and the regional offices are welcome all year round and are reviewed on a rolling basis.

Please note that internships are unpaid.

Contact:

New York

c/o WFM, 708 3rd Avenue, 24th Floor

New York, NY 10017, USA

Telephone: 1-212-687-2863

Fax: 1-212-599-1332

E-mail: [cicc@coalitionfortheicc.org](mailto:cicc@coalitionfortheicc.org)

The Hague

Bezuidehouthoutseweg 99a

2594 AC The Hague

The Netherlands

Telephone: +31-70-3111080

Fax: +31-70-364-0259

E-mail: [cicc-hague@coalitionfortheicc.org](mailto:cicc-hague@coalitionfortheicc.org)

---

AIA currently only accepts interns at our location in Brussels.

To help us make the work of the AIA better, the AIA secretariat offers an internship program for selected volunteers who have completed their graduate studies or are pursuing postgraduate studies. We prefer students that are looking for an internship as part of their compulsory academic program. The internship gives the intern a possibility to learn and practice skills and knowledge concerning international arbitration. The AIA internship is in no way connected with recruitment for employment but can be a decisive stepping stone to further a career.

### **Internship objectives and assignment**

The intern will be requested to undertake tasks in connection with the ongoing projects of AIA. The internship's assignment may include:

- assisting with the research and preparation of legal and administrative texts or studies about international arbitration
- assisting with the drafting of promotion material, website-documents and pages
- conducting related background studies and internet based research
- undertaking ad hoc legal and administrative tasks as requested
- assisting with the collection and analysis of case law in the field of international arbitration

### **Conditions and Qualifications required**

- the internship program is located in Brussels (Belgium) for an initial period of minimum two months
- first level university degree or advanced level university degree in law or economics, degrees in marketing, IT or related fields
- the AIA is unable to provide any financial assistance or remuneration to interns and service as an intern entails no financial implications for the AIA
- previous knowledge - or at the very least a genuine interest in - international arbitration
- excellent spoken and written English
- good communication skills to interact with people from different countries and continents
- computer skills and familiarity with applications such as Microsoft Word, Microsoft Excel, Microsoft Outlook and internet research. Familiarity with HTML and/or website administration will be considered an asset
- previous experience in the organization of conferences, meetings or other events will be considered an asset

Association for International Arbitration

One Penn Plaza

Suite 2812

New York, NY 10119 USA

Telephone 212 629 7630

E-mail: [administration@arbitration-adr.org](mailto:administration@arbitration-adr.org) or [johan.billiet@billiet-co.be](mailto:johan.billiet@billiet-co.be).

---

## [INTERNATIONAL COMMISSION OF JURISTS](#)

The International Commission of Jurists is dedicated to the primacy, coherence and implementation of international law and principles that advance human rights.



What distinguishes the International Commission of Jurists (ICJ) is its impartial, objective and authoritative legal approach to the protection and promotion of human rights through the rule of law.

The ICJ provides legal expertise at both the international and national levels to ensure that developments in international law adhere to human rights principles and that international standards are implemented at the national level.

### **INTERNSHIPS**

Internships are usually between three to six months. Opportunities exist for both legal and non-legal internships. Interns are assigned a designated supervisor for the duration of their internship, who will act as mentor and ensure the diversity of professional experiences offered to interns.

### **Applications**

If you are interested in an internship with the ICJ and fulfill the above requirements please send a covering letter and CV to "The Internship Coordinator" at [recruitment@icj.org](mailto:recruitment@icj.org) or:

International Commission of Jurists  
P.O. Box 91  
33 rue des Bains  
1211 Geneva 8  
Switzerland

---

## [Commission on Security and Cooperation in Europe](#)

The Commission on Security and Cooperation in Europe, also known as the Helsinki Commission, is an independent U.S. Government agency created in 1976 to monitor and encourage compliance with the Helsinki Final Act and other OSCE commitments.



The Commission consists of nine members from the United States Senate, nine members from the U.S. House of Representatives, and one member each from the Departments of State, Defense, and Commerce. The positions of Chair and Co-Chair are shared by the House and Senate and rotate every two years, when a new Congress convenes. A professional staff assists the Commissioners in their work.

The Commission contributes to the formulation of U.S. policy on the OSCE and takes part in its execution, including through Member and staff participation on U.S. Delegations to OSCE meetings and

in certain OSCE bodies. Members of the Commission have regular contact with parliamentarians, government officials, NGOs, and private individuals from other OSCE participating States.

The Commission convenes public hearings and briefings with expert witnesses on OSCE-related issues; issues public reports concerning implementation of OSCE commitments in participating States; and organizes official delegations to participating States and OSCE meetings to address and assess democratic, economic, security and human rights developments firsthand.

### **Internship Opportunities**

Interns for the Helsinki Commission research Helsinki Final Act-related issues on human rights, religious liberties, corruption and rule of law, and free media; communicate with House and Senate offices regarding pending foreign policy initiatives; assist staff advisors with hearings and briefings; compile press clippings of articles on developments in the OSCE region; maintain awareness of NGO activities; and conduct standard office duties.

Qualified Helsinki Commission internship candidates should have a keen interest in learning more about international affairs and the inner-workings of Congress. A background in international relations is helpful, but not required, and both graduate and undergraduate students with a focus in political science, international relations and journalism are encouraged to apply.

At the conclusion, interns will have gained invaluable experience in one of the nation's most unique federal agencies. Work may qualify for academic credit, depending on the requisites of the college or university.

### **Application Requirements**

**Internships are unpaid and generally for one semester. Applications for the Fall term have a deadline of July 31st, and Spring internship applications are due on November 1st. Summer internship applications are due no later than March 15th.** A letter indicating your interest and the hours you're available to work, accompanied by a curriculum vitae, academic transcripts, a list of references and a 2-3 page writing sample of your choice, should be addressed to:

Intern Coordinator

Commission on Security and Cooperation in Europe

234 Ford House Office Building

3rd & D Streets, SW

Washington, DC 20515

Fax: 202-226-4199

---

### [Inter-American Commission on Human Rights](#)



**Inter-American Commission on Human Rights**

Organization of American States

The Inter-American Commission on Human Rights (IACHR) is one of two bodies in the inter-American system for the promotion and protection of human rights. The Commission has its headquarters in Washington, D.C. The other human rights body is the Inter-American Court of Human Rights, which is located in San José, Costa Rica.

The IACHR is an autonomous organ of the Organization of American States (OAS). Its mandate is found in the OAS Charter and the American Convention on Human Rights. The IACHR represents all of



the member States of the OAS. It has seven members who act independently, without representing any particular country. The members of the IACHR are elected by the General Assembly of the OAS.

The IACHR is a permanent body which meets in ordinary and special sessions several times a year. The Executive Secretariat of the IACHR carries out the tasks delegated to it by the IACHR and provides legal and administrative support to the IACHR as it carries out its work.

### **IACHR INTERNSHIP PROGRAM**

The IACHR internship program is designed for law students and recent law school graduates to allow them to work within their field of study. The program requires a good command of two of the four official languages of the Organization of American States (English, French, Portuguese and Spanish).

### **OBJECTIVES**

The objective of the internship is to provide law students and recent law school graduates (or other related disciplines) from OAS Member States the opportunity to learn about the Commission's work. It is also an opportunity to acquire practical training in the area of human rights.

During the internship, the participants have the opportunity to work together with the lawyers of the Executive Secretariat in different activities that are carried out by the IACHR.

### **REQUIREMENTS**

1. A cover letter requesting the internship, specifying the start and ending dates, and if availability is full-time (40 hours weekly) or part-time (20 to 39 hours weekly). The minimum number of hours is 20 per week.
2. Complete enclosed form. ([APPLICATION FORM](#))
3. Two letters of recommendation: one from a professor in your major and the other from an employer or another professor.
4. Copy of university transcript.

The IACHR internship program offers three sessions per year and has established a minimum duration of two months and a maximum of four months. However, longer periods can be considered based on availability or shorter periods with founded reasons, if applicable. The internship program is unpaid.

The IACHR is not responsible for visa issues. If you are accepted into the internship program, you will receive an official letter that will aid you in the visa application process.

If you wish to receive certification for academic credit for your internship, you should apply to the internship program of the OAS (<http://www.oas.org>).

For additional Information e-mail at [cidhdenuncias@oas.org](mailto:cidhdenuncias@oas.org)

### **Mailing Address**

1889 F Street, N.W.

Washington, D.C., 20006

U.S.A.

Tel.: 202-458-6002

Fax: 202-458-3992

---

## [International Organization for Migration](#)

\*Note: FSU credit for this internship will depend on whether actual work undertaken is law related\*



Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners.

With 127 member states, a further 17 states holding observer status and offices in over 100 countries, IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM works to help ensure the orderly and humane management of migration, to promote international cooperation on migration issues, to assist in the search for practical solutions to migration problems and to provide humanitarian assistance to migrants in need, including refugees and internally displaced people.

The IOM Constitution recognizes the link between migration and economic, social and cultural development, as well as to the right of freedom of movement.

IOM works in the four broad areas of migration management:

- Migration and development
- Facilitating migration
- Regulating migration
- Forced migration.

IOM activities that cut across these areas include the promotion of international migration law, policy debate and guidance, protection of migrants' rights, migration health and the gender dimension of migration.

### Internship

The IOM Internship Programme provides students with the opportunity to learn about IOM's activities, to gain initial work experience, and/or to prepare for a degree dissertation. IOM provides on the job training to interns so that both they and the organization can benefit. In addition to this, IOM evaluates interns who may eventually be included on the roster for future external vacancies. Furthermore, internships build links with their institutions and universities.

Interns tend to be students approaching the end of their programme or graduates between 19 and 32 years of age (average age is 26).

Interns are given assignments and responsibility commensurate with their experience and they are referred to a supervisor/tutor, who is responsible for mentoring and coaching. They can be given short assignments either designed within on-going programmes or on an ad-hoc basis. Interns are not considered to be staff members but Terms of Reference, tasks, duration of assignment and supervisors are clearly determined. During their assignment, interns attend monthly briefings on the different services of the Organization and visit other Geneva-based International Organizations.

Since 2002, we have welcomed many interns coming from the following countries: Argentina, Australia, Belgium, Bulgaria, Cameroon, Canada, China, Colombia, Côte d'Ivoire, France, Germany, Hungary, Italy, Mexico, Nigeria, Peru, Portugal, Romania, Senegal, Sierra Leone, Spain, Switzerland, Philippines, Thailand, United States of America, Uzbekistan and Venezuela.

Interns recruited in 2005 were post-graduate students in International Relations, Political Science, Law, Information Technology, International Public Administration, Human Resources and Communications.

**Contact:**

International Organization for Migration (IOM)

17, Route des Morillons

CH-1211 Geneva 19

Switzerland

Tel: +41.22.717 9111

Fax: +41.22.798 6150

Email: [hq@iom.int](mailto:hq@iom.int)