

## U.S. Governmental Organizations

### [U.S. Federal Trade Commission \(FTC\)](#)



The FTC has summer employment opportunities (for up to 10 weeks) for law students who have completed one or more years of law school OR who are law school graduates going on to judicial clerkships. The Commission recruits dedicated law students with an exceptional level of commitment to the public interest to enforcing antitrust and consumer protection laws as mandated by Congress. We prefer — but do not require — applicants to have a background in economics or business. Our goal is to offer our summer law clerks intellectually stimulating projects, similar in complexity to those given to junior attorneys, which afford them an opportunity to demonstrate writing, analytical and advocacy skills. The Bureau of Competition and Bureau of Consumer Protection hire summer legal interns.

#### **Sending Applications to the FTC**

Even though most of our vacancies require online application, we occasionally accept mailed or emailed applications. Follow the directions in the announcement carefully to ensure a mailed or emailed application will be accepted. In the materials you submit, clearly identify the specific vacancy announcement number for which you are applying.

Submit applications to:

Federal Trade Commission  
Human Resources Management Office  
Room 723  
600 Pennsylvania Avenue, NW  
Washington, DC 20580  
or  
[HRMOEmployment@ftc.gov](mailto:HRMOEmployment@ftc.gov)

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### [U.S. Trade Representative \(USTR\)](#)



#### **Synopsis of Program**

The student intern program at USTR is a year-round, volunteer program in which undergraduate and graduate students gain knowledge and experience on U.S. trade policy and, in many cases, earn college credit at the same time. Assignments may include research, analysis, statistics, and coordination of briefing books, report preparation, meeting and conference planning, letter writing, and covering meetings, hearings, and/or legislative markups.

Following are recommended dates by which to submit applications for the corresponding semesters; however, we will accept applications after these dates:

- Spring internships - November 30
- Summer internships - March 15th
- Fall internships - August 15th

Due to the fact that this is a volunteer program, USTR does not provide stipends. No assistance with

housing, transportation or other arrangements are available. USTR generally receives approximately 300 applications for the summer and approximately 100 for the remaining semesters. Due to the small size of the agency, only 15 to 20 interns are chosen each semester. Those who are not selected are encouraged to re-apply for another semester.

Applicants must be:

- US Citizens
- Eighteen years of age at the time of application
- Enrolled in an undergraduate or graduate program at a college or university (2-4 year institution), or have graduated in the past two years from undergraduate or graduate school.

Selected applicants will be required to obtain a favorable security determination as a prerequisite to employment.

USTR is a drug-free workplace. Recent or current drug use is not acceptable, and selectees will be required to complete a confidential pre-employment security questionnaire that includes questions on alcohol and drug use. USTR reserves the right to disapprove tentative selectees based on information provided in this questionnaire.

### **Application Process**

Students are required to submit a cover letter and resume. The cover letter must state the dates of availability and the approximate number of hours per week you can work. Also in your cover letter, briefly state the reason for applying and your expectations from an internship with USTR. A detailed writing sample may be required at a later date. Students may wish to include particular area(s) of interest within USTR (i.e.: Africa, China Affairs, Americas, Europe & the Middle East). Each resume must include current address, telephone number, and e-mail address.

Applications will be received by the Intern Coordinator and circulated to interested senior staff for consideration. If an office expresses interest, applicants will be contacted directly by the office for an interview.

APPLICATION MUST BE SUBMITTED VIA E-MAIL TO [ustr\\_hr@ustr.eop.gov](mailto:ustr_hr@ustr.eop.gov) or faxed to 202-395-9677

Applications should be addressed to the attention of:

Ms. Taiwo Carmichael

Office of the U.S. Trade Representative

Human Resources - Intern Coordinator

1724 F Street, NW Washington, DC 20508

For additional information on the program, please contact USTR Human Resources at (202) 395-7360.

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[U.S. Transportation Department: Office of International Law](#)



The Office of International Law, U. S. Department of Transportation, has unpaid legal clinical internships available for JD candidates for each semester and during the summer. The internships may be with or without academic credit. The Office of International Law provides legal support to the Office of the Secretary in all modes of Transportation. Its areas of responsibility include transportation negotiations with foreign countries (including aviation, maritime, global position satellite matters, and trade), international transportation safety and security, Global Satellite issues, aviation licensing and regulatory

matters involving international transportation, and international aviation antitrust matters. Projects have included research and analysis of the law of executive agreements, treaty denunciation, and dispute resolution clauses in international agreements, writing international technical cooperation agreements, review of legislation affecting international transportation, and review of orders granting license authority to U.S. and foreign air carriers in contested adjudicatory cases.

In order to apply, please send materials to us, including a resume and short writing sample that shows your work by email ([joe.brooks@dot.gov](mailto:joe.brooks@dot.gov)).

**Applications are due:**

Summer: January 15

Fall: June 1

Spring: November 1

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[United States Commission on International Religious Freedom](#)



The U.S. Commission on International Religious Freedom continues to be an important advocate for ensuring that freedom of religion and belief are an integral part of the United States' foreign policy and national security agendas. It achieves this in a number of ways, including by providing unique data and candid insights into the dimensions and impact of religious repression and intolerance in countries worldwide.

The Commissioners on this bipartisan federal body assess, propose, and press for U.S. foreign policy action to advance freedom of thought, conscience, and religion and other freedoms needed to protect people at risk of abuses, such as killing, detention, or torture. In carrying out this work, Commissioners begin by examining conditions in countries, and then review how the U.S. government is responding, and as warranted, formulate options for further action. Commission recommendations and reports have prodded a wide array of new bills in Congress, policy measures by the Executive Branch, and coordinated and targeted action by the civil society world.

Through its work, the Commission seeks to advance the visibility of and serious thinking about how the United States can best address the challenges of religious extremism, intolerance, and repression throughout the world. In short, we are committed to ensuring that the "First Freedom," as guaranteed by international human rights law, extends to all corners of the globe.

**Policy Department: Legal Research Intern**

- Conducts research on a variety of international human rights and comparative law topics, as assigned
- Eligible candidates should be:
  - At least second-year law students or recent law graduates with coursework or experience in constitutional law, international affairs, human rights, religious affairs, or a related field
  - Familiar with legal research techniques and the Microsoft Office suite.
  - Ability in Arabic is helpful, but not required
  - Interested in the field of international human rights

**To apply for an internship**, please e-mail, fax or mail a resume, 3-5 page writing sample, 2-3 references and a cover letter explaining your qualifications and why you would like to intern at the Commission. **Please specify for which internship you are applying in your cover letter and in the subject line of emailed applications.**

Contact:

Internship Program United States Commission on International Religious Freedom  
800 North Capitol Street, NW, Suite 790  
Washington, DC 20002  
(PH) 202-523-3240; (FAX) 202-523-5020; (EMAIL) [internship@uscirf.gov](mailto:internship@uscirf.gov)

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[ABA Rule of Law Initiative Internship Program](#)



The ABA Rule of Law Initiative is potentially seeking unpaid legal interns for its offices in various countries, across the Asia, Africa, MENA, LAC, and Europe and Eurasia regions. Legal interns will work on various projects as outlined in the term of reference for each office. Responsibilities will include assisting in the development, planning and implementation of country specific programming, researching and drafting reports, briefings and other related documentation, assisting with the preparation and implementation of training workshops, seminars or other legal education activities, and performing administrative duties requested by the relevant office staff.

Interested students should visit the ABA website and fill out the individual application for the specific internship. Please note that only complete applications will be taken into consideration. Submissions will be considered on a rolling basis as received. Only selected candidates will be contacted for an interview. All applicants for internships and regular full-time employment in the U.S. must possess work authorization that does not require employer sponsorship.

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[The American Bar Association  
Standing Committee on Law and National  
Security](#)



\*Note: FSU credit for this internship will depend on whether actual work undertaken is law related\*

The Standing Committee on Law and National Security conducts studies, sponsors programs and conferences, and administers working groups on law and national security related issues. The committee's activities are designed to assist policymakers, to educate lawyers, the media and the public, and to enable the committee to make recommendations to the American Bar Association governing body.

The standing committee provides research and advice on such subjects as: the congressional role in intelligence oversight, the legal system's ability to cope with transnational terrorism, the promotion of the rule of law in the intelligence and law enforcement communities, operations international law in the

conduct of the military, and the role of law in preventing the proliferation of weapons of mass destruction.

## **INTERNSHIP OPPORTUNITY**

### **When:**

2-3 days a week (flexible) each semester and summer as well.

### **What:**

Seeking an individual to intern with the committee. The position is an unpaid internship.

### **Duties:**

Will include assisting the Director in the development and execution of daily business of the committee. Will assist and attend meetings, programs and cover hearings or other business on Capitol Hill on behalf of the Standing Committee. Issues include terrorism, weapons of mass destruction, information warfare, rule of law or homeland security. Intern will work on monthly newsletter (proofreading, research) and will assist with annual conferences and monthly breakfast programs featuring prominent speakers in the national security law area. Intern will also assist in website maintenance.

### **Requirements:**

Undergraduate applicants to be a junior year standing or higher. Recent graduates and Graduate Students are also welcome to apply. Knowledge of HTML or Adobe Acrobat, PageMaker, and Microsoft applications preferred.

### **If interested:**

Please submit a cover letter and resume to:

Holly McMahan, Staff Director

ABA Standing Committee on Law and National Security

740 15th Street, NW

Washington, DC 20005

[hcmahan@staff.abanet.org](mailto:hcmahan@staff.abanet.org)